



PLEASE COMPLETE AND RETURN TO:

Student Reservations Office

The Towers, Hawley Square, Margate, Kent CT9 1PH, England

Tel: +44 (0)1843 227700

Fax: +44 (0)1843 223377

E-mail: info@languagehomestay.co.uk

Please write in BLOCK CAPITALS

Personal details

Family name First name

Home address

Phone number Mobile phone

E-mail

Sex Date of birth Nationality

Profession

Type of business (if student, what subject)

If under the age of 18: (emergency use only):

Name of parent, guardian or next of kin

Relationship to student

Phone number Mobile phone

E-mail

Have you studied with International Language Homestays before? Yes No

Hobbies and interests

Allergies and special medical or dietary requirements

Do you smoke? Yes No

Arrival date Departure date

Do you require a transfer? on arrival on departure

Course details

Destination country Preferred city / region

Number of hours tuition per week 15 20 25 30

If you are sharing your course, please tell us the other student's name

Please indicate your level in the language beginner elementary
 low intermediate intermediate
 high intermediate advanced

Are you learning for your work travel a hobby an examination

Specifics (business requirements, name of examination etc.)

Payment information

To confirm your booking, we require a deposit of £200. This deposit is part payment of the fees. The balance of the fees should be paid 4 weeks before the course begins or within 2 working days of when the invoice is issued for late bookings.

If you have received an on-line quotation, please give the quotation reference:

ILHQ

Bank details

All payments in favour of: International Language Homestays Ltd
Bank: HSBC Bank PLC
Sort code: 40-22-25
Account number: 52123053

All cheques should be made payable to International Language Homestays and sent, with this enrolment form, to: Student Reservations Office, The Towers, Hawley Square, Margate, Kent CT9 1PH.

Terms and conditions

• GENERAL

International Language Homestays Ltd. (ILH) reserves the right to place a student with more than one host teacher on a given course and also reserves the right to change the allocated teacher before or during the course.

ILH reserves the right to expel (without refund of fees or any liability for associated expenses) any student, in the case of anti-social or unacceptable behaviour.

No problems can be considered or rectified unless reported to ILH before the end of the course and it is the responsibility of the student to contact the Local Organiser at once if there is a problem. No retrospective claims by the student against ILH are acceptable unless we are advised at the time of the stay.

Class hours missed because of student illness or absence during the course are forfeited and any recuperation of missed class time is at the sole discretion of the host teacher. Class hours not given because of host teacher illness or unforeseen absence will be refunded on a pro rata basis.

• CANCELLATIONS

Cancellations or course postponements can only be accepted in writing and it is the student's responsibility to ensure that notification has been received. If you cancel more than 7 days before your course start date we will make a full refund less the cancellation fee of £200. If you cancel 7 days or less before your course start date the cancellation fee will be 50% of the full course fee. If you postpone your course there will be a non-refundable postponement fee of £100. No refund can be made once the course has started.

Please note that there will be a supplement of £60 for bookings that include the Christmas and/or New Year periods in the course dates.

• INSURANCE

Insurance against cancellation, accident, illness, injury, loss of property, theft or any accidental damage the student may cause to the property of others is the responsibility of the student and personal insurance is strongly recommended. ILH will not accept any responsibility for the injury or damage caused to persons or property during the stay.

Please note that students of 16 years and under must bring, in case of emergency, an authorization for hospital surgery signed by their parents.

All EU residents are advised to obtain the European Health Insurance Card.

• TRAVEL ADVICE

If you have requested an arrival transfer we will automatically pass on details of your arrival time to your Host Teacher. If you are making your own way it is very important to let your Host Teacher know your expected time of arrival. Host Teachers are not obliged to wait at home all day if they have not been told of an approximate arrival time.

Students are asked to arrive at their Host Teacher's home after 11:00am on the day of arrival and to leave before midday on their day of departure. We appreciate that this is not always possible.

Declaration

I have read and accept the terms and conditions.

Name of student

Signature

Date

Name of parent or guardian (if the student is under 18)

Signature

Date